

# Application to Acquire Locum Service

(Potential Locums will contact you on the basis of the information you provide on this application form, which will be posted on HFOJobs)

**HealthForceOntario**  
Rural Family Medicine Locum Program



Rural Family Physician: \_\_\_\_\_  
Practice Address: \_\_\_\_\_  
Community: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Practice Telephone: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
CPSO No.: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_  
Contact Name (if other than physician): \_\_\_\_\_

**Dates required:** From (yy/mm/dd) \_\_\_\_\_ To (yy/mm/dd) \_\_\_\_\_

**Total number of days required:** \_\_\_\_\_ **Specific date(s):** \_\_\_\_\_

**Reason for Request:**  Vacation  Pregnancy/ Parental Leave  Educational Leave (*proof of attendance required*)

**Billing information:**  Fee-for-Service  FHG  RNPGA-1  RNPGA-2  RNPGA-3  
 FHO  FHN  BSM FHT  Other: \_\_\_\_\_

**Locum physician requirements:**  ACLS  ATLS  Other: \_\_\_\_\_

**Additional needs or requirements:** \_\_\_\_\_

**Practice Type:**  Solo  Group  Clinic

**Normal hours of work:**  Mon \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  Thurs \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  
 Tues \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  Fri \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  
 Wed \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.  Clinics \_\_\_\_\_  
 Additional \_\_\_\_\_

Do you have a Locum arranged?:  NO, to initiate posting on HFO Jobs  YES, provide Name , Address & Telephone to initiate contract:

Name: \_\_\_\_\_ CPSO No.: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

**REMEMBER: IT IS YOUR RESPONSIBILITY TO CHECK THE CREDENTIALS OF LOCUMS!**

Contact the College of Physicians and Surgeons of Ontario: website: [www.cpso.on.ca](http://www.cpso.on.ca) or telephone: **1-800-268-7096**

Rural Family Physician Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>For Office Use Only:</b>	Verified By: _____	Date: _____
Confirmed Eligible Days: _____	Total Remaining Eligible Days: _____	
Comments: _____		

**HealthForceOntario Marketing and Recruitment Agency**  
**Rural Family Medicine Locum Program**

163 Queen St. East  
Toronto, ON M5A 1S1  
[www.HealthForceOntario.ca](http://www.HealthForceOntario.ca)

Tel.: 416-862-2200 ext. 3  
Fax: 1-866-535-2694

North America: 1-800-596-4046 ext. 3  
Email: [locum@healthforceontario.ca](mailto:locum@healthforceontario.ca)

This program is administered by the HealthForceOntario Marketing and Recruitment Agency with funding provided by the Government of Ontario

Notice of Collection: Personal information is collected by the HealthForceOntario Marketing and Recruitment Agency (HFO MRA) under the authority of the Development Corporations Act, Ontario Regulation 249/07, Section 3. The personal information you provide to us during our interactions is necessary for HFO MRA to provide you with career assistance and/or assist you with your employment search. HFO MRA will use the information to contact you to discuss issues related to practising in Ontario and tell you about health care career and job opportunities. HFO MRA may share your personal information with appropriate agencies and professional bodies, recruiters, health care employers, the Ministry of Health and Long-Term Care, and/or community representatives for the purpose of helping you explore job opportunities and careers in Ontario. HFO MRA may also use this information to research and evaluate our recruitment and career assistance activities. If you require further information about this please contact our information coordinator at: HealthForceOntario Marketing and Recruitment Agency, 163 Queen St. East, Toronto, Ontario M5A 1S1. Tel: 416-862-2200 ext. 3 or 1-800-596-4046 ext. 3, Fax: 416-874-4075 or 1-866-535-2694.